

Letter of Authority No.: 55B26LA11

Date: April 9, 2026

Attn:

SATA Trails Society

Chair: Jay Tofflemire

Director: Solveig Madsen

Dear SATA trails society :

Please consider this **Letter of Authority** permission to enter upon Crown land located at Gaetz Brook Greenway , in the County of Halifax , and highlighted in yellow on the enclosed map for the purpose of Placing overt security cameras.

This Letter of Authority is valid from April 9, 2026 to April 9, 2027 and is subject to the following terms and conditions:

- 1.) The Minister of Natural Resources may cancel this Letter of Authority at any time by serving notice in writing to the holder of this Letter of Authority at his/her last known address;
- 2.) This Letter of Authority does not give you exclusive use of the land for any purpose;
- 3.) Should this authorization be withdrawn for any reason the Minister of Natural Resources shall not be held responsible for any costs or losses incurred by you by virtue of permission given to you in this Letter Authority;
- 4.) The Minister of Natural Resources shall not be liable for any injury or damage (including death) to the person or for the loss of or damage to the property of the holder of this Letter of Authority in any manner based upon, occasioned by or in any way attributable to the performance of any act under this Letter of Authority;

- 5.) The holder of this Letter of Authority shall at all times indemnify and save harmless the Minister of Natural Resources from and against all claims, demands, losses, costs, debts, damages, actions, suits or other proceedings by whomever made, sustained, brought or prosecuted in any manner based upon, occasioned by, arising out of or attributable in any way to the performance or purported performance of the holder of this Letter of Authority, his servants, agents, or independent contractors;
- 6.) By signing this Letter of Authority, SATA acknowledges that it was recommended to them that they seek their own legal advice in respect to private privacy compliance issues and understand their obligations under all relevant legislation.
- 7.) SATA is to develop their own in-house policy providing a justification for the use of security cameras. The policy should also detail where and how they plan to deploy them, disclose their use to the public and how they plan to use, store, destroy and govern access to any media obtained via the cameras. A copy of this policy is to be provided to the Area Manager of DNR Halifax East, Jeddore office prior to the installation of cameras.
- 8.) Other:
 - A.) Cameras are to be positioned in such a way that their viewing range is limited to public spaces only and shall not have any degree of vantage into the washroom's interior.
 - B.) Signage inclusive of a brief disclaimer and SATA contact information shall be posted in the vicinity of each location where cameras are utilized notifying the public that they are being surveilled and by whom. Where possible, signage should be located such that individuals can read the messaging before having entered the cameras field of vision.
 - C.) Information collected through video surveillance should only be used for the purpose that surveillance is being undertaken for, or for purposes that are permitted by law.
 - D.) The cameras are not to capture any audio.
 - E.) The recorded images must be stored in a secure location, and access should be granted only to a limited number of authorized individuals identified in the policy.
 - F.) Recordings should only be kept as long as necessary to fulfil the purpose of the video surveillance. Recordings no longer required are to be destroyed. Secure destruction must be ensured.
 - G.) Individuals have the right to access images relating to them. If and when disclosing recordings to individuals who appear in them, SATA must ensure that identifying information about any other individuals on the recording is not revealed (identities must be masked/edited).
 - H.) There is to be no disclosure of video surveillance recordings outside of the RCMP, DNR area manager and the select persons belonging to SATA and identified on their policy. Any disclosure of video surveillance outside of these parties is to be justified, documented and only done so after consultation with one or both of the RCMP or DNR area manager.

l.) A schedule or other means of periodically re-evaluating whether the cameras continue to suit their stated purpose and if their necessity persist should be made.

9.) Failure to follow any of the above conditions or terms of this LOA will result in immediate suspension or termination.

10.) This letter of authority will be valid for one calendar year. In advance of its expiry a case for the extension of the letter can be made to the Area Manager of DNR Halifax East, Jeddore office.



Area Supervisor
Department of Natural Resources

April 9 / 2026

Date

I, the undersigned holder of this Letter of Authority, have read or have had read to me and fully understand and agree to abide by the above terms and conditions.

Permit Holder

Date

